

**National Agricultural Cooperative Marketing Federation of India Ltd.**

**Regd. Office: NAFED House, Siddhartha Enclave  
Ring Road, Ashram Chowk, New Delhi-110014**

**Telephone EPABX: 011-26340547**

**Website:** [www.nafed-india.com](http://www.nafed-india.com)

**Email : ebd@nafed-india.com**  
**IEC CODE: 0588034100**

**GSTIN: 07AAAAN4629F2ZP**

**Extension and Business Development Division**

**TENDER DOCUMENTS**

**Tender No.: NAFED/HO/EBD/**C**otonou/2025-26/01**

**DATED: 18.07.2025**

**NAFED invites financial bids through email from eligible suppliers**

**for**

**Export/Sale of 5,000 MT Non-Basmati 5% broken parboiled Rice to Cotonou on DAP basis**

# LAST DATE & TIME FOR RECEIPT OF QUOTES BY NAFED THROUGH EMAIL ONLY AT EMAIL ID ebd@nafed-india.com: 1200 hrs 23.07.2025

# DATE & TIME FOR OPENING OF BID: 1230 hrs 23.07.2025

# BID SHALL REMAIN VALID UPTO 30.07.2025

**JOINT MANAGING DIRECTOR (EBD)**

**NAFED-HEAD OFFICE**

**NEW DELHI**

**PH- 011-26343366**

**NOTICE OF DISCLAIMER**

(i) The information contained in this tender or subsequently provided to intending Applicant(s) whether verbally or in documentary form by or on behalf of National Agricultural Cooperative Marketing Federation of India Ltd. (NAFED) or any of its employees or officers (referred to as “NAFED Representative”) is provided on the terms and conditions set out in this TENDER document and all other terms and conditions subject to which such information is provided.

(ii) No part of this tender and no part of any subsequent correspondence by NAFED, or NAFED Representatives shall be taken neither as providing legal, financial or other advice nor as establishing a contract or contractual obligations. Contractual obligations would arise only if and when definitive agreements have been approved and executed by the appropriate parties having the authority to enter into and approve such agreements.

(iii) The tender document has been prepared solely for inviting financial bids from eligible suppliers; NAFED does not purport this information to be all-inclusive or to contain all the information that a prospective Applicant may need to consider in order to submit a bid. The data and any other information wherever provided in this tender is only indicative and neither NAFED, nor NAFED Representatives, will make or will be deemed to have made any current or future representative, promise or warranty, express or implied as to the accuracy, reliability or completeness or the information contained herein or in any document or information, whether written or oral, made available to an applicant, whether or not the aforesaid parties know or should have known of any errors or omissions or were responsible for its inclusion in or omission from this tender.

(iv) Neither NAFED nor its representatives make any claim or give any assurance as to the accuracy or completeness of the information provided in this tender Document. Interested parties are advised to carry out their own investigations and analysis or any information contained or referred to herein or made available at any stage in the bidding process. Applicants have to undertake their own studies and provide their bids.

(v) This tender document is provided for information purposes only and upon the express understanding that such parties will use it only for the purpose set forth above. It does not purport to be all-inclusive or contain all the information about the project in relation to which it is being issued.

(vi) The information and statements made in this tender document have been made in good faith. Interested parties should rely on their own judgments in participating in the said tender. Any liability is accordingly expressly disclaimed even if any loss or damage is caused by any act or omission on part of the aforesaid, whether negligent or otherwise.

(vii) The tender Document has not been filed, or approved in any jurisdiction. Recipients of this document should inform themselves of and observe any applicable legal requirements. NAFED makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the tender Document.

(viii) NAFED reserves the right to reject all or any of the Bids submitted in response to this tender at any stage without assigning any reasons whatsoever.

(ix) All Applicants are responsible for all costs incurred by them, NAFED may in its sole discretion proceed in the matter it deems appropriate which may include deviation from its expected evaluation process, the waiver of any documents and the request for additional information. Unsuccessful Applicants will have no claim whatsoever against neither NAFED nor its employees, officers.

(x) NAFED reserves the right to modify, suspend, change or supplement this tender at any stage. Any change to the tender will be notified to all the Applicants to whom the tender is issued.

(xi) Mere submission of a Bid does not ensure selection of the Applicant as Successful Applicant or Operator.

**1. Invitation for bids**

NAFED shall undertake supply of 5,000 MT Non-Basmati Broken Parboiled Rice (5% broken) upto Cotonou port on Delivery at Place (DAP) basis. For this purpose, NAFED invites financial bids through email from all eligible suppliers as per below details, specifications, and terms & conditions. NAFED shall reserve the right to accept or reject any or all bids without assigning any reason. NAFED also reserves the right to delete/modify/add any clause to this tender document without assigning any reason.

**2. Required quality specifications**

|  |  |
| --- | --- |
| Commodity | IR 64, Long Grain Parboiled RICE(5% broken) |
| Quantity | 5000 MT (One Thousand Metric Tons) |
| Crop Year | 1 year |

**Quality Specification:**

| **S. No** | **Parameters** | **Specification Value** | Unit | **Limit** |
| --- | --- | --- | --- | --- |
|  | Moisture % | 14.00 | % | Maximum |
|  | Broken (<2/3 of whole kernel) | 05% | % w/w | Maximum |
|  | Average Grain Length | 5.8-6 | mm | Minimum |
|  | Damaged//Discoloured | 1.00 | % w/w | Maximum |
|  | Foreign Matter including Paddy | 1.00 | % w/w | Maximum |
|  | Crop Year | 1 year | | |
|  | Milling degree | Well Milled | | |
|  | Sortex | 100% silky sortex | | |
|  | Rice should be fit for human consumption, free from any off odour, Insect infestation and moth webbings. The definition of all the above parameter shall be basis the relevant Indian rice standards. | | | |

**3. Packing**

1. Supplier shall deliver 5000MT IR 64 non-basmati white rice (with 5% broken rice) in 50kg double bags made of PP made as per market standard.

**4. Terms of Payment**

NAFED will release payment to supplier only after receipt of payment from the buyer. Any deductions from the final buyer shall be passed on to the supplier.

**5. Price**

1. Bidder shall quote their rates in prescribed format as at “Annexure-A” for supply of specified Rice in **USD PMT** to Cotonou port, Benin on Delivery at Place (DAP) basis in time-bound manner.
2. The quoted price should be inclusive of all taxes, duties, and levies etc. payable in India and Benin.
3. The quoted price should be inclusive of cost of Rice, packing, transportation of packed stock from Mill/Godown to the designated warehouse in Cotonou, Benin, Unloading at Godown, Loading of Rice into containers, Fumigation, all CFS charges, CHA charges, Shipping Bill filling charges, godown rent, if any, Phytosanitary charges, Fumigation charges (to be done with Methyl Bromide or as per destination country regulations only), Health certification charges(from Export Inspection Agency (EIA) only), documentation charges and any other related charges upto handover of final stock at designated warehouse.
4. The evaluation of the bids shall be carried out on the basis of the total offered prices of Rice as per format Annexure-A.
5. Bidders are required to submit their financial bids for full quantity of Rice; bids received for partial quantity shall be summarily rejected.
6. Warehouse details: Cotonou, Benin

**6. Delivery Period**

1. Delivery/Availability of the entire consignment at Cotonou, Benin is to be done at earliest possible as per the time period mentioned in purchase order issued to successful bidder(s).
2. Time is essence of this contract for entire quantity .

**7. EMD &Security Deposit Amount**

1. Interest free Earnest Money Deposit (EMD) of **Rs.35,00,000/- (Rs. Thirty five Lakhs Only)** inclusive of all expenses and taxes is required to be deposited by the each bidder before participation in financial bid, payable through RTGS/NEFT in following bank account of NAFED :-

|  |  |
| --- | --- |
| Beneficiary Name | NAFED |
| Saving Account No. | 10060654277 |
| Center (Location) | NEW DELHI |
| Bank | IDFC FIRST BANK |
| Branch | New Friends Colony Branch South Delhi |
| IFSC Code | IDFB0020102 |

1. EMD of unsuccessful bidder shall be returned within seven (07) bank working days from date of finalization of bid. No interest shall be paid by NAFED on EMD amount.
2. EMD of successful bidder(s) shall be retained and adjusted by NAFED against security deposit i.e. 5**% of total bid value** and balance payment shall be deposited by successful bidder(s) to NAFED within 03 working days from date of award letter issued by NAFED in favour of successful bidder(s). The security deposit shall be refunded after receipt of full & final payment from final buyer to NAFED. No interest shall be paid by NAFED on Security deposit amount.
3. If the successful bidder refuses or fails to make deliveries of the Rice conforming to the contracted specification within the time specified or to perform faithfully any contractual terms, the NAFED may, without prejudice to other rights of the NAFED resulting from breach of the contractual terms, by given written notice cancel or rescind the contract or terminate the right of the successful bidder to proceed with any or all of the remaining part under the agreement to be performed. In such eventuality, NAFED shall forfeit the EMD / Security deposit amount submitted, without giving any written notice.

**8. Inspection of Goods**

1. NAFED at their own cost may appoint surveyor for inspection of the goods at warehouse at Cotonou, Benin.
2. Surveyor shall inspect the Rice and packing material as per the prescribed quality and quantity specifications and issue necessary certificates of (i) Quality, (ii) Quantity & Weight.
3. **Liquidated Damage**

NAFED reserve the right to levy penalty @1% plus GST of total value of balance cargo per week of delay beyond the scheduled delivery date as specified in subsequent PO and is subject to maximum penalty of 12.50% plus GST of the total contract value or amount equivalent to penalty levied by Buyer on NAFED due to delay in supply, whichever is higher. Any such penalty shall be recovered from the bill amount & from the security deposit amount of the successful bidder.

1. **Interpretation of the clauses in this tender documents**

In case of any ambiguity/ dispute in the interpretation of any of the clauses in this tender document, NAFED’s interpretation of the clauses shall be final and binding on bidder.

1. **Eligibility Criteria**
2. Applicant may either be a sole proprietorship firm, Partnership firm (duly registered under the provisions of Indian Partnership Act of 1932 as amended from time to time), a Company (registered under the relevant provisions of Companies Act of 1956 or 2013), a Limited Liability Partnership (duly registered under the LLP Act,2008) or a Cooperative society (duly registered under the MSCSA, 2002 or any other State Cooperative Act of the concerned State.).
3. Applicant must possess all required statutory permissions from concerned State/ Central Government authorities to undertake export of the mentioned commodities.
4. The applicant must have the following registration and certifications :-

Valid Import-Export Code (IEC)

GST registration certificate

Valid FSSAI license

A copy of the PAN/TAN No. Certificate

1. The applicant must have a minimum turn-over of Rs. 10 Crore (Rupees ten Crore only) in preceding financial year 2024-25 from the trade/export of agricultural items for which they shall require to furnish a certificate from Chartered Accountant.
2. The applicants should not be involved in any major litigation that may have an impact of affecting or compromising the delivery of services to NAFED and applicants are required to give undertaking in their letter head in this regard.
3. The applicants shall require to submit an undertaking on companies’/firms’ letter head declaring that the applicant has never been blacklisted by any Govt. or autonomous organization with regard to its business in last 5 years and it has never been charged for violation of import and export by Department of Revenue Intelligence, Customs and DGFT, etc.
4. The applicant must possess all required statutory permissions from concerned State/ Central Government authorities to undertake Import/Export of the mentioned commodities.
5. The applicant should not have been prosecuted for violation of rules / laws under the Essential Commodities Act or any such other laws or orders there under in any court of law.
6. Applicants who did not exported/imported directly from their name(s) but acted as associated exporter on behalf of any Government department/ PSU/Autonomous Body/ Cooperative organization in the overseas supplies/imports, shall also be eligible for empanelment for which they shall require to submit work completion certificate of the respective department.
7. **Other Terms & Conditions**
8. Bids shall be sent through e-mail only in a password protected .pdf file at email id [ebd@nafed-india.com](mailto:ebd@nafed-india.com), mentioning subject as **“NAFED/HO/EBD/ Cotonou/2025-26/01**

**DATED: 18.07.2025”.** Any email marked to other emails and/or copy to any other email shall be liable for rejection.

1. Violation in any terms & conditions of this tender document is not allowed.
2. The successful bidder is required to closely interact and coordinate with the concerned officials of NAFED for status update of consignment.
3. NAFED shall reserve the right to accept or reject any or all bids without assigning any reason.
4. NAFED reserves the right to delete/modify/add any clause to this tender document without assigning any reason.
5. Bids shall be opened on the due date & time in the presence of representatives of the bidders, if any.
6. Bidder shall also require to submit one copy of this tender notice duly stamped & signed on each page by the authorized signatory along with their financial bid as a token of acceptance of terms & conditions of this tender document.
7. Financial Bid shall be stamped and signed properly mentioning name, designation and contact details of signing authority.
8. Bidder shall indemnify NAFED in respect of all claims, damages, compensation or expenses payable in consequence of any injury or accident caused by them.
9. The bid documents shall be governed and construed in accordance with the Indian Laws.
10. Any additional charges/ penalty i.e. fumigation/quantity shortage, Quality rejection shall be borne by the successful bidder.
11. Successful bidder shall ensure that all relevant WTO norms shall be duly adhered to for the subject supply/ export.
12. Fumigation will be done by Methyl Bromide or as per destination country regulations only.
13. Health Certification will be done only by Export Inspection Agency.
14. **Documents required to be uploaded with Bid/Quotation:**
15. Quotes in the prescribed **format at “Annexure-A”** on the letterhead of the company/firm duly stamped and signed by the Authorized Signatory.
16. Copy of this tender document duly stamped and signed by the Authorized Signatory.
17. Proof of payment of EMD amount.
18. Undertaking for not utilizing stock procured under Public Procurement Programmes as per **Annexure-B**

**14. Procedure of the electronic submission of Bids**

(i) Bidder shall be required to submit all documentary requirements as listed in point no. 13 of the enclosed tender notice **in .pdf format only** duly signed & stamped by the Authorized Signatory. Required documents must be sent only through email at email ID [**ebd@nafed-india.com**](mailto:ebd@nafed-india.com) from their registered email ID with NAFED. Bids received from email ID other than registered email ID with NAFED or marked to other emails and/ or copy to any other email shall be liable for rejection.

(ii) To ensure security of the bid proposal, Bidder shall compress their files using winrar and format the extension to .**rar file** for uniformity with an assigned Bidder password. **Bids received without password shall be liable for rejection.**

(iii) Passwords will be provided by the Bidder to NAFED’s officials only during the actual opening of the Bids through in person or telephonic call at Mobile no. 8221000055.

**15. Validity of Bid:** The bid shall remain valid up to **30.07.2025**

**16. Last date & time for receipt of Bid by NAFED**

1. Financial bid must be received by NAFED from the interested eligible suppliers through email ID at [ebd@nafed-india.com](mailto:ebd@nafed-india.com) upto **1200 hrs, 23.07.2025**
2. Email received after the last date & time shall not be considered.
3. NAFED shall not be liable for any reason of delay in receipt of email from the prospective bidder(s).

**17. Opening date & time of Bids**

Received bids shall be opened **on 1230 hrs, 23.07.2025hrs** by the committee in the presence of representatives of the bidder, if any at NAFED Head Office, New Delhi.

**18. Resolution of Dispute**

NAFED and the successful bidder shall make every effort to resolve mutually by direct informal discussions and negotiations, any disagreement or dispute arising between them under or in connection with this contract. If after thirty days from the commencement of such informal discussions and negotiations, NAFED and the successful bidder have been unable to resolve the disputes mutually; such disputes will be adjudicated and resolved in a Court of law in Delhi. This Contract shall be governed by the Laws of India for the time being in force. The dispute mechanism shall be as per Arbitration conciliation Act of 1996 and venue & seat of arbitration shall be at New Delhi.

**19. Force Majeure**

(i) If at any time during the existence of this tender documents either party is unable to perform in whole or in part any obligations under this bid documents document because of war, hostility, military operations, civil commotion, sabotage, quarantine, restrictions, acts of God and acts of Government (including but not restricted to prohibitions of exports and imports), fires, floods, explosions , epidemics, strikes or any other labour trouble, embargoes, then the date of fulfillment of any obligations engagement shall be postponed during the time when such circumstances are operative. Any waiver/extension of time in respect of the delivery of any installment or part of the goods shall not be deemed to be waiver/extension of time in respect of the remaining deliveries.

(ii) If operation of such circumstances exceed three months either party will have the right to refuse further performance of the contract in which case neither party shall have the right to claim eventual damages.

(iii) The party which is unable to fulfill its obligations under the present contract must, within 15 days of occurrence of any of the causes mentioned in this clause, shall inform the other party of the existence or termination of the circumstances preventing the performance of the contract. Certificate issued by the competent authority connected with the case India shall be sufficient proof of the existence of the above circumstances and their duration. Non- availability of raw material will not be an excuse to the successful bidder for not performing their obligation under the contract.

**21.** **Holiday Listing**

NAFED’s policy for Holiday-Listing, which is available on the website of NAFED, must be acceptable to the bidders. Notwithstanding anything contained in this tender documents, NAFED’s Policy of Holiday Listing is mutatis mutandis applies to this and in the event, the agency(s) while discharging its obligations under this tender/Agreement or otherwise, come(s) within the ambit of the said policy, NAFED at its sole discretion reserves the right to suspend/discontinue dealings or take any curative measures with agency(s) in accordance with the policy in force.

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**END OF TENDER DOCUMENTS**

**Annexure-A**

**(On the Letterhead of the Company)**

**Financial Bid Quotation**

**Date :-**

The Joint Managing Director(EBD),

NAFED Head Office,

Siddhartha Enclave, Ashram Chowk

New Delhi

Dear Sir,

This has reference to your tender no **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** for Export/Sale of 5,000 MT Non-Basmati White Rice to cotonou, Benin on DAP basis

2. We hereby quote our rates in USD for supply of 5,000 MT Rice as per details given below:-

|  |  |  |  |
| --- | --- | --- | --- |
| **S.No.** | **Item** | **Value in USD per MT** | **Total Value (USD)** |
| 01. | IR64 Long Grain Parboiled Rice(5% broken) |  |  |

|  |  |
| --- | --- |
| Date of availability of full stock at Cotonou, Benin |  |

* Bidders are required submit their financial bids for full quantity of Rice; bids received for partial quantity shall be summarily rejected.
* Above charges are also inclusive of all duties, tax, warehouse charges in Cotonou Benin and levies payable in India and Benin.
* It is understood that, the evaluation of the bids shall be carried out on the basis of the offered total prices and earliest availability of stock

Place of Issue :

Date of Issue : (Name & Signature of the Authorized Signatory)

Designation

Mobile No. :-

Email ID :-

**Annexure-B**

**(On the Letterhead of the Company/Firm )**

**Undertaking for not utiizing stock procured under Public Procurement Programmes**

To

The Joint Managing Director,

NAFED

Siddhartha Enclave,

Ashram Chowk

Dear Sir,

This has reference to your tender no. **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**for supply of Rice to cotonou, Benin. In complaince to the terms & conditions of the aforementioned tender, we hereby undertake that M/s **(name of the bidder)** will not use Rice procured by any Agency of Government of India under any of the Public Procurement Programmes for this export/supply. We also undertake that all relevant WTO norms shall be duly adhered and followed for the subject supply/ export.

For (Name of the Company/Firm )

(Name & Signature of the Authorized Signatory)

Designation

Place of Issue :

Date of Issue :

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