



nafed

NATIONAL AGRICULTURAL COOPERATIVE
MARKETING FEDERATION OF INDIA LTD.

Through its NAFED Patna Branch at
3rd Floor, Deepsheela Complex, Talapatra lane, Budh Marg, Patna-800001

E-mail: nafpat@nafed-india.com

Tel: 0612-2232062

NOTICE INVITING QUOTATIONS FROM EMPANELLED SURVEYORS

Sealed quotations are invited from empanelled surveyors to undertake survey, inspection, sampling, analysis and weighment of Pulses Gram, Lentil (Masur) & Mustard along with its packing details to be procured by NAFED under Price Support Scheme (PSS) of Government of India in the State of Bihar during the RABI 2025-26 season at storage point before the stock is accepted and deposited in the designated CWC/BSWC warehouses. Last date for submission of sealed quotation is **01.05.2025 upto 04:00 PM** and sealed quotation will be opened at 4:30 PM on the same day in the presence of bidders.

The participating survey agencies shall ensure that only the technical staff are to be provided on requirement and shall provide details of surveyors and their qualification, experience and contact numbers.


STATEHEAD

QUOTATIONS FROM EMPANELLED SURVEYORS FOR APPOINTMENT OF SURVEYORS FOR SURVEY, INSPECTION, SAMPLING, ANALYSIS AND WEIGHMENT OF PULSES & OILSEED i.e GRAM, LENTIL & MUSTARD ALONG WITH ITS PACKING DETAILS TO BE PROCURED UNDER PRICE SUPPORT SCHEME (PSS) OF GOVT. OF INDIA DURING THE RABI 2025-26 SEASON AT STORAGE POINTS BEFORE THE STOCKS ARE ACCEPTED AND DEPOSITED IN THE WAREHOUSES.

Sealed quotations are invited from empanelled surveyors to undertake survey, inspection, sampling, analysis and weighment of *PULSES & Oilseeds Gram, Lentil & Mustard* along with its packing details to be procured by procuring agency in the account of Nafed under Price Support Scheme (PSS) of Govt. of India in the State of Bihar during the RABI 2025-26 season at storage points before the stock is accepted and deposited in the designated CWC/BSWC warehouses.

Empanelled surveyors can obtain quotation documents from Nafed Patna Branch during working hours **upto 03:00 PM on 01/05/2025**. Sealed quotation documents complete in all respect along with a demand draft of Rs. 1,00,000/- (Rupees one lac only) in favour of NAFED payable at Patna towards earnest money deposit should be submitted/dropped in the quotation box on or before **01/05/2025 upto 04:00 PM** with/kept at Nafed Patna branch. Quotation documents submitted incomplete in any respect and without EMD shall be summarily rejected. Further NAFED reserves the right to accept or reject any or all quotations without assigning any reason thereof.

StateHead

1. DUTIES AND RESPONSIBILITIES OF SURVEYOR

- (a) The surveyor shall deploy required number of competent technically qualified staff with proper equipments at storage points in time as required by Nafed or its agencies.
- (b) The technical staff of the surveyor will inspect the stock, draw the random composite samples from each truck at storage point (10% of the total stock each time), analyse the sample in accordance with prescribed quality specifications (as given in Annexure I) and submit the test reports immediately so that the stocks may be accepted or rejected accordingly.
- (c) The surveyor will send daily report covering lot-wise and truck-wise inspection done, samples drawn, samples analyzed, test reports indicating lot-wise and truck-wise results to Nafed, Patna branch through e-mail (scanned copy of test report duly signed by the authorized representative)/fax. The daily inspection report will also include the followings:-
 - 1. Variety of the Pulses: -
 - 2. Moisture % at the time of deposit.
 - 3. Quality of the gunny bags used for packing.
 - 4. Packing size of gunny bags.
 - 5. New or old gunny bags.
 - 6. Packed gunny bags should indicate name of the centre, date of purchase and identifiable stock linked with the purchase register.

In cases where surveyors reject the stocks, reasons thereof may be indicated in the test report. Surveyor shall keep proper record of such daily reports at its end and also pulse-wise and variety-wise separate stacking of stock in the warehouse.

The survey report will be joint report duly signed by deputed surveyor and Nafed/Warehouse Representative. The original signed report will be submitted to Nafed at the time of settlement of bills.

- (d) One representative sample of each lot and truck along with lot number and truck number and test reports must be forwarded to Nafed, Mumbai branch. In case of any default, Nafed reserves the right to deduct 10% from the total bill submitted by the surveyor or the loss if any whichever is higher at the time of final settlement.
- (e) No information shall be shared, published displayed and passed on to any party by the Surveyor or its employees without intimation and consent of NAFED.
- (f) The Surveyor shall be fully responsible for the samples analyzed and test reports submitted in respect of stocks accepted/rejected. In case any of such test reports submitted by the surveyor found to be defective, the entire responsibility for the same shall devolve on the surveyor.

- (g) The Surveyor shall intimate the names, designations, qualifications, experience and the contact numbers of its technical staff to be deployed at storage points designated/nominated by Nafed.
- (h) Surveyor shall depute at least one technical staff at storage point nominated by Nafed and will provide additional number of surveyors storage point depending upon the requirement. In case of failure of the surveyor to provide the required number of technical staff with proper equipments at storage points as required by Nafed, a penalty of Rs. 400/- per day per manpower will be imposed. In such default, Nafed reserves the right to hire the services of other empanelled surveyors at the cost and consequences of the appointed surveyor.
- (i) The appointed surveyors must not assign the work in full or part to other firm or company or individual.
- (j) Any surveyor appointed by Nafed shall not undertake similar scope of work for the similar operation for the procuring agency of Nafed concurrently.

2. TERMS & CONDITIONS

- 1) Quotation documents complete in all respect along with requisite earnest money deposit must be submitted in the prescribed application form (enclosed herewith) at Nafed, 3rd Floor, Deepsheela Complex, Talapatra Lane, Near Ashok Cinema, Budh Marg, Patna-800001. The sealed envelope must be super scribed **"Quotation for appointment of Surveyor for PULSES RABI 2025-26 season."**
- 2) Quotation received after due date and time will be rejected.
- 3) No eraser, cuttings, overwriting and correcting fluid in the quotation will be accepted.
- 4) Quotation documents submitted incomplete in any respect and without EMD shall be summarily rejected. Further, NAFED reserves the right to accept or reject any or all quotations without assigning any reason there of.
- 5) The professional fees/charges should be quoted on per man-day basis both in figures and words.
- 6) The rates/charges quoted should be exclusive of all taxes, levies etc. Service tax, if applicable, should be mentioned clearly in the bid.
- 7) The offer must have a validity of 30 days from the date of submission of quotation documents.
- 8) During the currency of the agreement, no escalation in professional fees or charges will be allowed except for statutory charges.
- 9) The address given by the surveyor in the quotation documents shall be considered to be the proper and complete business address of the surveyor and any correspondence sent to such address will be deemed to have been delivered to the surveyor.
- 10) The earnest money deposit will be refunded to the unsuccessful parties within one month of finalization of quotation. Nafed will not pay any interest on the EMD.
- 11) Earnest money to the successful bidder will be refunded without interest only after successful and satisfactory completion of the assigned job.

12) The payment (subject to TDS and other statutory deductions as applicable) will be released by NAFED within 30 days of receipt of bills along with prescribed documents including attendance sheet, inspection/quality reports or any other documents as may be asked for by Nafed from the Surveyor.

Nafed shall retain 10% of the amount from each running bill, which shall be released after satisfactory completion of procurement operation.

13) The terms and conditions of the quotation documents will form part of the agreement to be executed between Nafed and successful bidder.

14) Each page of the quotation documents must be signed by the authorized signatory of the bidder in token of acceptance of the terms and conditions of the quotation documents.

3. FORFEITURE OF SECURITY/EARNEST MONEY

In case the surveyor fails to fulfill its contractual obligation in anyway, Nafed will forfeit the entire earnest money deposit.

4. TERMINATION

In case the performance of the surveyor is not found to be satisfactory during the currency of the agreement, Nafed can prematurely terminate the agreement after giving 15 days notice.

5. FORCE MAJEURE

The procurement of Pulses under PSS Scheme is a Government of India operation. In case by virtue of any order/decision of the Central Government, NAFED is directed to suspend the procurement, NAFED shall have the right and authority to stop procurement immediately and in such an eventuality NAFED shall not be responsible for any direct or indirect losses that may have to be sustained by the Surveyor.

6. VALIDITY OF AGREEMENT

The agreement to be executed between Nafed and the surveyor shall be valid for a period of one year from the date of execution of the agreement. However, Nafed reserves the right to terminate the agreement in case of unsatisfactory performance of the surveyor.

7. ARBITRATION

All disputes between NAFED and the Surveyor, touching or arising out of this MOU on the subject matter, including interpretation of any clause of the MOU, thereof shall be referred to the sole arbitration of the Managing Director – NAFED or his nominee and the decision of such Arbitrator shall be final and binding on both the parties. The disputes, if any, will be governed by the Arbitration and Conciliation Act, 1996 or any other amended or substituted Act and the same shall be applicable and binding on the parties and the venue of the arbitration shall be exclusively in Delhi.

8. JURISDICTION

All disputes are subject to the jurisdiction of Delhi Courts only.

(Authorized Signatory)
(Name & complete address of the renderer along with seal)

QUOTATION FOR APPOINTMENT OF SURVEYOR (TO
BE SUBMITTED ON LETTER HEAD)

Date:- _____

From : _____

To,
STATE HEAD
NATIONAL AGRICULTURAL
COOPERATIVE MARKETING FEDERATION OF
INDIA LTD
Patna

SUB: QUOTATION FOR APPOINTMENT OF SURVEYOR

Dear Sir,

Please refer to your communication dated _____ inviting quotations for survey, inspection, sampling, analysis and weighing of PULSES (*RABI 2025-26 season*) as per prescribed FAQ specifications along with its packing details etc. at storage points before the stock is deposited in the designated CWC/BSWC warehouses in the State of Maharashtra. We are pleased to quote our rates per man per day for the said job as per the followings:-

1. At storage point only _____
(Rs. In words) _____

The above quoted rates are exclusive of applicable taxes.

We have gone through the terms and conditions of the quotation documents and whereby accept the same.

We are enclosing here with Rs. _____ Towards earnest money deposit vide DD No. _____ dated _____ drawn on _____ in favour of Nafed payable at _____ along with signed copy terms & conditions.

Thanking you,

Yours faithfully,

(Authorized Signatory)

(Name & complete address of the tenderer along with seal)