

Limited Expression of Interest (EOI)
For
Empanelment of Cluster Based Business Organizations (CBBOs)
Under
PRADHAN MANTRI MATSYA KISAN SAMRIDHI SAH-YOJNA
(PM-MKSSY)

**National Agricultural Cooperative Marketing Federation of India
Limited (NAFED)**

NAFED House, Siddhartha Enclave,
Ring Road, Ashram Chowk, New Delhi-110014

**Closing date and time for Receipt of Bids 02.05.2025 and 12:00
hours**

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1. Disclaimer

This EOI is not an agreement/contract and is neither an offer nor invitation by NAFED to the prospective Agency or any other person. The purpose of this is to provide interested parties with information that may be useful to them in the formulation of their application for qualification pursuant to this EOI. This EOI includes statements, which reflect various assumptions and assessments arrived at by NAFED in relation to this EOI. Such assumptions, assessments and statements do not purport to contain all the information that each Agency may require. This EOI may not be appropriate for all persons, and it is not possible for NAFED, its employees or advisors to consider the investment objectives, financial situation and particular needs of each Agency who reads or uses this EOI. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. NAFED accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein. NAFED, its employees and advisors make no representation or warranty and shall have no liability to any person, including an Agency under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this EOI or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the EOI and any assessment, assumption, statement or information contained therein or deemed to form part of this EOI.

NAFED also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused, arising from reliance of any Agency upon the statements contained in this EOI. NAFED may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this EOI. The issuance of this EOI does not imply that the NAFED is bound to select and engage or to appoint the Selected Agency for the Project and the NAFED reserves the right to reject all or any of the Applications without assigning any reason whatsoever and any agency will not have any right to claim. The Agency shall bear all its costs associated with or relating to the preparation and submission of its Application, including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the NAFED or any other costs incurred in connection with or relating to its Application.

2. Notice Inviting Limited Expression of Interest

INVITATION FOR LIMITED EXPRESSION OF INTEREST

National Agricultural Cooperative Marketing Federation of India Ltd. (NAFED) invites sealed Expression of Interest (EOI) from eligible agencies for empanelment as Cluster based Business Organisations for strengthening of Fisheries Cooperatives to function as FFPOs under PRADHAN MANTRI MATSYA KISAN SMRIDHI SAH- YOJNA (PM-MKSSY) from NAFED/any other Implementing Agency and similar schemes/programs of State Governments for taking up the formation and promotion of FPOs under Central Sector Scheme of Formation and Promotion of 10,000 FPOs.

The Limited EOI Document containing the details of qualification criteria, submission requirements, brief objective and scope of work and evaluation criteria etc. can be downloaded from the website **www.nafed-india.com**.

Application in this regard is to be addressed to "The Managing Director, National Agricultural Cooperative Marketing Federation of India Limited, Nafed House, Siddharth Enclave, Ashram Chowk, Ring road, New Delhi-110014" and sent by mail only at fofddivision@nafed-india.com. The subject of the mail should mention "Empanelment of Cluster Based Business Organisations under PM-MKSSY. **The application should be submitted before 2nd May, 2025 by 12 PM.**

Note: NAFED reserves the right to cancel this request for EOI and/or invite afresh with or without amendments, without liability or any obligation for such request for EOI and without assigning any reason. Information provided at this stage is indicative and NAFED reserves right to amend/add further details in the EOI.

3. Letter of Invitation

Ref. No.: FOF-PMMS/26/2025-NAFED-HO

Dated: 25.04.2025

Dear Sir/Madam,

The National Agricultural Cooperative Marketing Federation of India Ltd. (NAFED) invites Limited Expression of Interest (EOI) for empanelment as Cluster Based Business Organizations (CBBOs) for strengthening of Fisheries Cooperatives to function as FFPOs under the Pradhan Mantri Matsya Kisan Samridhi Sah-Yojana (PM-MKSSY).

The limited EOI document containing the details of qualification criteria, submission requirement, brief objective & scope of work and evaluation criteria etc, can be downloaded from the website www.nafed-india.com.

Application as per the Annexure – I is to be addressed to "The Managing Director, National Agricultural Cooperative Marketing Federation of India Limited, Nafed House, Siddharth Enclave, Ashram Chowk, Ring road, New Delhi-110014" and sent by email only at fofddivision@nafed-india.com. The subject of the mail should mention "Empanelment of Cluster Based Business Organizations under PM-MKSSY. The application should be submitted on or before **02.05.2025 by 12 PM. Submission of incomplete documents will not be acceptable.**

For ~~any~~ technical clarification/queries if any, agency should contact NAFED at Telephone No: 011-26340019/434 email fofddivision@nafed-india.com. A prebid meeting is scheduled on 28.04.2025 at 3 PM through VC link mentioned below:

Topic: Pre-Bid Meeting regarding Empanelment of CBBOs under PMM-KSSY

Time: Apr 28, 2025 03:00 PM

Join Zoom Meeting

<https://us06web.zoom.us/j/89366495113?pwd=SYWcoCp22JqFFo1R4EwAqswakFZ2ev.1>

Meeting ID: 893 6649 5113

Passcode: 123456

The application should be submitted in one single PDF file, multiple files are not allowed.

No application received after due date will not be accepted.

Yours faithfully,


25.4.25
Addl. Managing Director
NAFED

4. Background

National Agricultural Cooperative Marketing Federation of India Limited (NAFED) was established on the auspicious day of Gandhi Jayanti on 2nd October 1958. NAFED is registered under the Multi State Co-operative Societies Act. NAFED was setup with the object to promote Co-operative marketing of agricultural produce to benefit the farmers. Agricultural farmers are the main members of NAFED, who have the authority to say in the form of members of the General Body in the working of NAFED. NAFED is also one of the Implementing Agencies under Central Sector Scheme for Formation and Promotion of 10,000 Farmer Producer Organizations (FPOs) designated by Ministry of Agriculture and Farmers Welfare, and Central Sector Scheme Pradhan Mantri Matsya Sampada Yojana (PMMSY) designated by Ministry of Fisheries, Animal Husbandry and Dairying.

Towards achieving the goal of Strengthening of Fisheries Cooperatives to function as FFPOs under PM-MKSSY, National Agricultural Cooperative Marketing Federation of India Ltd. (NAFED) is one of the Intermediary Agency under the programme wherein the Cluster Based Business Organizations (CBBOs) are to be engaged for Strengthening of Fisheries Cooperatives to function as FFPOs as per the Guidelines of Pradhan Mantri Matsya Kisan Samridhi Sah-Yojana (PM-MKSSY) issued by the Department of Fisheries, Ministry of Fisheries, Animal Husbandry and Dairying, Government of India.

In order to undertake the work of Strengthening of Fisheries Cooperatives to function as FFPOs, in accordance with the guidelines provided by Department of Fisheries, NAFED invites “Limited Expression of Interest for empanelment of Cluster Based Business Organizations (CBBOs) under PM-MKSSY”.

The states allocated to NAFED by Department of Fisheries, Govt. of India under PM-MKSSY are as under:-

Sl. No.	State
1	Chhattisgarh
2	Karnataka
3	Odisha
4	Uttar Pradesh
5	Kerala

5. Scope of Work:

The broad scope of work to be performed by CBBOs is as follows:

1. Assist in the formalization and strengthening of Fisheries Cooperatives as FFPOs as per the PM-MKSSY Scheme Guidelines issued by Ministry of Fisheries and as instructed by NAFED from time to time. CBBO shall assist in the identification and mobilization of fisheries cooperatives in the states assigned to them.
2. CBBO shall reach out to the existing active fisheries cooperatives through awareness campaigns regarding the benefits of functioning as FFPOs and financial assistance available.

3. CBBO shall assist the fisheries cooperatives in registering in the “cooperative module” on the National Fisheries Digital Platform (NFDP) developed under PM-MKSSY.
4. CBBO shall assist the eligible fisheries cooperatives to make online application in the “Cooperatives Module” for availing the benefits under PM-MKSSY and submission of gap analysis and business plan on NFDP after registration.
5. The CBBO will do gap analysis of the selected fisheries cooperative. This will include evaluation of their existing infrastructure, governance structure, financial management practices, potential for growth etc. Indicative parameters for gap analysis of selected fisheries cooperative are at Annexure VII.
6. CBBOs will analyze present activities undertaken, capability for undertaking of the proposed activities, profits earned, scrutinize costly expenses, explore possibility of reduction in expenses of the organization, and formulate a profit making business plan with enhanced organization efficiency to make them economic and profit making entity.
7. The CBBOs shall aim to enhance competitiveness, innovation, and growth within the respective fisheries and aquaculture Cooperative. The Business plan will focus in better remunerative activities in the Fisheries sector. The suggested broad areas/ activities for the identified fisheries cooperatives as provided in the guidelines shall be considered by CBBO while making the business plan.
8. The CBBO will also identify gaps in training need and assist in developing suitable training modules to address the identified gaps in the capacity building needs and imparting training accordingly.
9. CBBO shall assist fisheries cooperatives in submission of the financial proposal to access finance through different Government schemes and institutional credits for the implementation of the business plan and capacity building of the selected fisheries cooperative.
10. CBBO will extend mentorship and support to handhold fisheries cooperatives on business development.
11. CBBO shall assist fisheries cooperatives in establishing market linkages with wholesalers, retailers, processors, and potentially even exporters.
12. CBBO shall help fisheries cooperatives to participate in trade fairs and exhibitions to promote their products.
13. All the activities to be undertaken under the project should be as per the instructions of NAFED and should comply with the guidelines on Pradhan Mantri Matsya Kisan Samridhi Sah- Yojna (PM-MKSSY) including the timelines prescribed for various activities.

6. Eligibility Criteria of Cluster Based Business Organizations (CBBOs):

6.1 Minimum Eligibility

a. Cluster Based Business organization (CBBO) empanelled with NAFED/any other Implementing and similar schemes/programs of State Governments for taking up the formation and promotion of FPOs under Central Sector Scheme of Formation and Promotion of 10,000 FPOs. (Copy of Letter of Award to be enclosed)

b. Positive Net worth of the agency in last three years FY 2021-22 , 2022-23 and 2023-24 (CA Certified)
Annexure III

c. The agency should not have been barred/ blacklisted during the financial years 2021-22, 2022-23, 2023-24 and 2024-25 by any Central/State Government Department/Agency/Public Sector Unit (PSU) of the Central Government or any State Government. Annexure IV

d. No investigation or inquiry should be pending either against the Agency or its CEO/any Director/any employee

e. CBBO must have a working office and having similar projects executed in the respective States mentioned in the table at clause 4.

f. List of professional / expert in Fisheries in one or more of the following areas-

Fish production and management/ Fish genetics & Biotechnology/ Fish Health Management/ Fish Nutrition and Physiology/ Fish Hatcheries/Fish aquaculture/Fisheries value chain or any other branches related to Fisheries to be provided.

(OR)

CBBO to provide an undertaking at the time of application that at the time of signing the MOA, CBBO shall have professionals / experts in Fisheries, as required in clause 8(5) of this EOI, in one or more of the following areas-

Fish production and management/ Fish genetics & Biotechnology/ Fish Health Management/ Fish Nutrition and Physiology/ Fish Hatcheries/Fish aquaculture/Fisheries value chain or any other branches related to Fisheries.

The above information to be furnished as per Annexure VI

7. Scoring Criteria & Weightage:

Sl. No.	Particulars	Marks
1	Work Experience	
a	Experience in formation and promotion of FPOs	More than 3 years -10 2 to 3 years – 5 1 to 2 years -3
b	No of FPOs formed and promoted in any scheme(list to be provided as per Annexure VIII)	30 and above – 10 20-29 – 5 Less than 20 - 3
c	Experience in promotion of Fisheries Production, Supply Chain, Value Chain etc.	More than 3 years -20 2 to 3 years – 15 1 to 2 years-10 Less than 1 year - 5
2	Experts in Fisheries	
a	Professionals/Experts in Fisheries with the CBBO or Undertaking as in Clause 6.1(e)	3 or more – 20 2 - 15 Remaining cases - 10
3	Performance in 10k FPO scheme	Average score of FPOs allocated to CBBO on evaluation parameters
		Score Marks

		50 and above	40
		45-49	35
		40-44	30
		35-39	25
		30-34	20
		25-29	10
	Total		100

Note:

1. The cutoff date for considering the information regarding the evaluation parameters shall be date of publication of EOI i.e. 25.04.2025.
2. The Cut off marks for empanelment of CBBO shall be 50.
3. Submission of all supporting documents is mandatory.
4. The Power of Attorney for Authorized signatory to be provided as per Annexure IX.
5. CBBO to provide details of experience in promotion of Fisheries Production & Management/Supply Chain /Processing & Value Addition/Value chain/or other fisheries activities. Details to be provided as per Annexure V

8. Selection Criteria:

1. The agencies who have submitted the EOI within the stipulated time, their application will be evaluated on the basis of documents submitted, their relevant experience and expertise of providing similar services. Any conditional or incomplete application is liable to be rejected.
2. Agencies shall provide the details of assignments undertaken by them through the work order/certificate from the concerned organization.
3. The Agencies who score 50 marks out of 100 marks will be empanelled as CBBOs
4. This is to be noted that the empanelment of CBBO will not be considered as any offer of employment with NAFED whatsoever. The CBBO will be given assignment for FPO promotion work as per the requirement of NAFED during the project implementation. The empanelled CBBO will not have any right to demand for any work from NAFED.
5. The number of Fisheries professionals / experts available with CBBO shall also be taken into account while allocating Fisheries Cooperatives to CBBO. There should be at least one Fisheries professional / expert for every 10-15 Fisheries cooperatives allocated to CBBO.

9. Application Due Date:

The Application for empanelment may be submitted on or before **02.05.2025 by 12 PM**. Applications received after the due date shall not be accepted /evaluated.

10. Termination of Empanelment:

If the information given by the Agency in the application and its Annexure is found to be false/incorrect or has violated/breached any of the terms & conditions of the EOI, at any stage, NAFED shall have the

right to disqualify/summarily terminate the empanelment, make good any other losses caused to the Authority and Blacklist the Applicant for three years, without prejudice to any other rights that the NAFED may have under the law.

11. Fraudulent and Corrupt Practices

The applicant shall observe the highest standard of ethics during the Process. Notwithstanding anything to the contrary contained herein, NAFED may reject an application, without being liable in any manner whatsoever to the Applicant if it determines that the Applicant, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in the Process.

12. FORCE MAJEURE

12.1 Affected Party: An affected Party shall mean the party whose performance has been affected by an event of Force Majeure.

12.2 A Force Majeure means any event or circumstance or combination of events and circumstances including those stated below that wholly or partly prevents or unavoidably delays an Affected Party in the performance of its obligations under this EOI, but only if and to the extent that such events or circumstances are not within the reasonable control, directly or indirectly, of the Affected Party and could not have been avoided if the Affected Party had taken reasonable care or complied with Prudent Utility Practices: a) Act of God, including, but not limited to lightning, drought, fire and explosion (to the extent originating from a source external to the Site), pandemic, epidemic, earthquake, volcanic eruption, landslide, flood, cyclone, typhoon, tornado, war embargo, or exceptionally adverse weather conditions, or

b) any act of war (whether declared or undeclared), invasion, armed conflict or act of foreign enemy, blockade, embargo; or

c) any event or circumstance of a nature analogous to any of the above;

d) Judgment or Order of Court of law, directions of Statutory Authority, delay/ rejection/ refusal of required statutory permissions for undertaking the Project, or

e) Change in laws of India or the policy of the Govt. of India at any point of time making it impossible for the parties to perform their part of obligations under the EOI.

13 FORCE MAJEURE EXCLUSIONS Force Majeure shall not include the following conditions, except to the extent that they are consequences of an event of Force Majeure:

a) Unavailability for the Project;

b) Non-performance

c) Insufficiency of finances or funds

e) Non-performance caused by, or connected with, the Affected Party's:

i. Negligent or intentional acts, errors or omissions;

- ii. Failure to comply with an Indian Law or Indian Directive; or
- iii. Breach of, or default under this EOI or any Project EOIs or Government EOIs.

14. NOTIFICATION OF FORCE MAJEURE EVENT

14.1 The Affected Party shall give notice to the other Party of any event of Force Majeure as soon as reasonably practicable, but not later than seven (7) days after the date on which such Party knew or should reasonably have known of the commencement of the event of Force Majeure. If an event of Force Majeure results in a breakdown of communications rendering it not reasonable to give notice within the applicable time limit specified herein, then the Party claiming Force Majeure shall give such notice as soon as reasonably practicable after reinstatement of communications, but not later than one (1) day after such reinstatement. Such notice shall include full particulars of the event of Force Majeure, its effects on the Party claiming relief and the remedial measures proposed, and the Affected Party shall give the other Party regular (and not less than monthly) reports on the progress of those remedial measures and such other information as the other Party may reasonably request about the situation.

14.2 The Affected Party shall give notice to the other Party of;

- a) The cessation of the relevant event of Force Majeure; and
- b) The cessation of the effects of such event of Force Majeure on the performance of its rights or obligations under this EOI, as soon as practicable after becoming aware of each of these cessations.

15. APPLICABLE LAW, JURISDICTION AND DISPUTE RESOLUTION:

- a. This bidding shall be constitute and the legal relation between the parties hereto shall be determined and governed according to the laws of Republic of India and only courts at High Court of Delhi shall have the jurisdiction in all matters arising out of /touching and/or concerning this EOI and parties to this bidding agree to irrevocably submit to the exclusive jurisdiction of those courts for purposes of any such proceeding. The aforementioned exclusive and irrevocable jurisdictions of aforesaid courts are irrespective of place of occurrence of any cause of action pertaining to any dispute between the parties.
- b. All or any disputes arising out or touching upon or in relation to the terms of this bidding including the interpretation and validity of the terms thereof and the respective rights and obligations of the parties shall be settled amicably by mutual discussion failing which the same shall be settled through arbitration. The arbitration proceedings shall be governed by the Arbitration and Conciliation Act of 1996 (as amended up to date) or any statutory amendments/modifications thereof for the time being in force. The venue and seat of the arbitration shall be at New Delhi India and language of arbitration shall be English.
- c. Nothing contained in this clause shall prevent the NAFED from seeking interim injunctive relief against the bidder in the courts having jurisdiction over the parties.

16. Holiday Listing

The Agencies are expected to adopt the ethics of highest standards and a very high degree of integrity, safety and quality consciousness, commitment and sincerity towards the work undertaken and dealing with NAFED in such matters. Also, while participating in the EOI and performing the contracts, Agencies are required to meet certain performance criteria and adherence to the terms and conditions of the EOI /

contract. NAFED shall have the right to remove from the list of approved / empanelled Agencies or to ban business dealings, if any agency has been found to have committed misconduct or fraud or poor performance or anything unethical not expected from a reputed agency. NAFED's policy for Holiday-Listing, which is available on the website of NAFED must be acceptable to the Applicants. Notwithstanding anything contained in this EOI documents is mutatis mutandis applies to this and in the event, the agency(s) while discharging its obligations under the EOI/Agreement or otherwise, come(s) within the ambit of the said policy, NAFED at its sole discretion reserves the right to suspend/discontinue dealings or take any curative measures with agency (s) in accordance with the policy in force.

17. DECLARATIONS AND UNDERTAKINGS:

It shall be incumbent upon all applicants/intending bidders to submit following declarations on the letter head of their entity(ies) while submitting their applications:

- i. The intending bidder(s)/applicant(s) is/are/was/were neither in litigation with Nafed at any point of time regarding any business and trade activity of Nafed nor was/were it/they ever blacklisted by Nafed on account of such litigation(s) or otherwise.
- ii. b) Any of the present and past directors/ proprietor/ partners/ promoters etc of intending bidder(s)/applicant(s) was/were or is/are not part of such other and separate entity(ies) which was/were/ is/are in litigation with Nafed in present or past or/and such other entity (ies) has/have/had ever been blacklisted by Nafed in the past for any reason.
- iii. 2. If intending bidder(s)/applicant(s) is/are/was/were in litigation(s) with Nafed in present/past, it shall be incumbent upon such bidder(s)/applicant(s) to furnish the details of such litigation(s) and consequent blacklisting, if any, on the letter head of the entity (ies). In such scenario, the declaration as mandated above at (a&b) shall not be required.
- iv. 3. If any of the applicant(s) /intending bidder(s) or their promoters are found involved in litigation(s) with Nafed whether in past and present or they have/had been blacklisted by Nafed or/and any of the promoters of intending applicant(s)/bidder(s) was/were part of the management of such other and separate entity(ies) which was/were/ is/are in litigation(s) with Nafed in present or past or/and such other entity (ies) has/have/had ever been blacklisted by Nafed in the past for any reason, Nafed shall have sole discretion to decide on the selection of such applicant(s)/bidder(s) even if such applicant(s)/bidder(s) fulfilling eligibility criteria and Nafed's decision either to select or reject such applicants/bidders shall be final and binding and no further communication/grievance against such decision shall be entertained in this regard."

18 Integrity Pact (IP)

The Successful bidder will be required to sign Integrity Pact. It will be assumed that successful bidder have gone through the Integrity Pact and have no objections whatsoever in signing the contract. (attached at Annexure X)

19. DISCLAIMER

- a. All information contained in this, Expression of Interest (EOI) subsequently provided/clarified is in good interest and faith. This is not an agreement and is not an offer or invitation to enter into an agreement of any kind with any party. NAFED reserves

the right not to respond to questions raised or provide clarification sought, in its sole discretion, if it considers that it would be inappropriate to do so. Nothing in this EOI shall be taken or read as compelling on the part of NAFED requiring to respond to any question or to provide any clarification.

- b. NAFED reserves the right to modify the terms and conditions of the EOI and subsequent processes, NAFED may in its sole and absolute discretion, independently verify any information in any submission. Each applicant should conduct its own investigation and analysis & should check the accuracy, reliability and completeness of the information in this Expression of Interest. Applicants should make their own independent investigation in relation to any additional information that may be required.
- c. The participants must submit an undertaking that they will disclose the number and details of the FPOs allocated to them by other Implementing Agencies other than NAFED. The application stands rejected if the undertaking is not submitted by the Agency along with the details of current allocation by other Implementing Agencies.
- d. This EOI does not create a tender process. This EOI is not an invitation for bids.

20 Execution of Agreement:

Separate agreements for award of work shall be executed between NAFED and the empanelled CBBO on Non-Judicial Stamp Paper of Rs. 500/-, to be provided by the CBBO on award of work. The terms and conditions enumerated in the EOI shall form part of the agreement but not restricted to terms and conditions stated in EOI. In the event of any inconsistency between the terms of EOI and Service Level agreement, the provisions of the SLA shall prevail over the terms and conditions of EOI”.

21. Submission of Application:

Interested and eligible agencies may submission their application comprising the following document:

- 1. Annexure I – Letter comprising the application;
- 2. Annexure II – Details of Agency;
- 3. Annexure III – Declaration on letter head of CBBO for positive Net worth during last three financial years (Audited/CA certified)
- 4. Annexure IV- Self-declaration for not being barred and blacklisted;
- 5. Annexure-V Details of Fisheries Activities Prompted/Executed By The Agency
- 6. Annexure VI List of Professional experts in Fisheries with Agency
- 7. Annexure-VII – Indicative parameters for gap analysis
- 8. Annexure VIII- List of FPOs
- 9. Annexure IX- Power of Attorney for Authorized signatory
- 10. Annexure X - Integrity Pact (IP)

ANNEXURE I

LETTER COMPRISING THE APPLICATION

[To be forwarded on the letterhead of the Agency]

Ref. No:

Date:

To:

The Managing Director,
NAFED House, Siddhartha Enclave,
Ring Road, Ashram Chowk,
New Delhi-110014

Sub: Limited Expression of Interest for empanelment as Cluster Based Business Organizations for Strengthening of Fisheries Cooperatives to function as FFPOs under the Pradhan Mantri Matsya Kissan Samridhi Sah- Yojana (PM-MKSSY)

Dear Sir/Madam,

1. With reference to your Limited EOI document dated [*****], I/We, having examined the Application Documents and understood their contents, hereby submit our Application for the Project. The Application is unconditional and unqualified.
2. I/We acknowledge that NAFED will be relying on the information provided in the Application and the documents accompanying such Application for empanelment as CBBOs for the aforesaid Project, and we certify that all information provided in the Application and in Annexures are true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such Application are true copies of their respective originals.
3. This statement is made for the express purpose of our selection as CBBOs for undertaking the aforesaid Project as and when NAFED requires.
4. I/We shall make available to NAFED any additional information it may find necessary or require supplementing or authenticate the Application.
5. I/We acknowledge the right of NAFED to reject our Application without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
6. We certify that in the last 3 (three) years, we have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial award, nor been expelled from any project or contract nor have had any contract terminated for breach on our part.
7. I/We declare that: a) I/We have examined and have no reservations to the Application Documents, including any Addendum issued by NAFED, if any.
 - i. I/We have not directly or indirectly or through an agent engaged or indulged in any corrupt and fraudulent practice, in respect of any tender or EOI issued by or any agreement entered into with NAFED or any other public-sector enterprise or any NAFED, Central or State; and
 - ii. I/We hereby certify that we have taken steps to ensure that in conformity with the provisions of this EOI, no person acting for us or on our behalf has engaged or will engage in any corrupt and fraudulent practice.

8. I/We understand that you may cancel the Application Process at any time and that you are neither bound to accept any Application that you may receive nor to select any agency.
9. I/We believe that we meet all the requirements related to minimum and technical qualification as specified in this EOI.
10. I/We certify that in regard to matters other than security and integrity of the country, I/We have not been convicted by a Court of Law or indicted or adverse orders passed by, which could cast a doubt on our ability to undertake the Project or which relates to a grave offence that outrages the moral sense of the community.
11. I/We further certify that in regard to matters relating to security and integrity of the country, I/We have not been charge-sheeted by any agency of the government or convicted by a Court of Law for any offence committed by us.
12. I/We further certify that no investigation or inquiry is pending either against us or against our CEO/any Director/any employee.
13. I/We undertake that in case of any change in facts or circumstances during the Application Process if we are attracted by disqualification, we shall intimate NAFED of the same immediately.
14. In the event of my/our being declared as the CBBO, I/we agree to engage with NAFED in accordance with the terms and conditions provided in the Agreement for provision of Services to be issued by NAFED. We agree not to seek any changes in the aforementioned Agreement and agree to abide by the same.
15. I/We have studied all the Application Documents carefully. I/We understand that except to the extent as expressly set forth in the Agreement for provision of Services to be issued by NAFED, I/We shall have no claim, right or title arising out of any documents or information provided to us by NAFED or in respect of any matter arising out of it.
16. I/We agree and understand that the Application is subject to the provisions of the Application Documents. In no case, I/We shall have any claim or right of whatsoever nature if the Project is not awarded to me/us or our Application is not opened.
17. I/We have read and examined this EOI document while submitting our response. Further, it is understood that this EOI is only an exercise for likely empanelment for the future work(s). However, it does not confer any right to any party submitting EOI and application for further consideration in the process or work allotment.
18. I/We understand that if we use any unfair means for the empanelment including false /incorrect /incomplete information or disclose the classified information to other parties, our EOI/application/empanelment would be cancelled at any time during the contract period.
19. I/We agree and undertake to abide by all the terms and conditions of the EOI.

In witness thereof, I/We submit this Application under and in accordance with the provisions of the EOI.

Yours faithfully,

Date:

(Signature of the Authorised signatory)

Place:

(Name and designation of the of the Authorised signatory)

Name and Seal of Agency

ANNEXURE II

DETAILS OF THE AGENCY

1. (a) Name of the empanelled CBBO:

(b) Proof of empanelment with NAFED/any other IA under CSS of Formation and Promotion of 10,000

FPOs (separate sheet may be enclosed) : Yes/ No

(c) Type of Organization: (Pvt. Ltd./Govt./Semi Govt./KVK/ICAR-Institute/Corporate)

(d) Address of the head office and its branch office(s), if any, in India:

(e) Date of incorporation and/or commencement of business:

2. Brief description of the Agency including detail so fits main lines of business and role and responsibilities in the projects undertaken:

3. Details of individual(s) who will serve as the point of contact/communication for the NAFED:

(a) Name:

(b) Designation:

(c) Address:

(d) Telephone Number:

(e) E-Mail Address:

4. Particulars of the Authorized Signatory of the Agency:

(a) Name:

(b) Designation:

(c) Address:

(d) Phone Number:

(e) E-Mail Address:

5. Preferred state/states for formation and promotion of FFPOs:

(1)

(2)

(3)

6. Proof for positive net worth (CA certified) for the last three Financial Years as at Annexure III- (Yes/ No):

7. Self Declaration for not being barred or blacklisted as at Annexure-IV (Yes/ No)
8. Details of Fisheries Activities Promoted/ Executed by the Agency as at Annexure-V (Yes/No):.....
9. List of Professional Experts in Fisheries with agency as Annexure-VI (Yes/ No):
10. List of FPOs as at Annexure VIII (Yes/No)::.....
11. Power of Attorney for Authorized signatory as at Annexure IX (Yes/ No)

Yours faithfully,

Date:

(Signature of the Authorised
signatory)

Place:

(Name and designation of the of the Authorised signatory) Name and seal of
Agency

ANNEXURE III

**DECLARATION ON LETTER HEAD OF CBBO FOR POSITIVE NETWORTH
DURING LAST THREE FINANCIAL YEARS (Audited/CA certified)**

	FY 2021-22	FY 2022-23	FY 2023-24
Net worth of Organization			

Date:

(Signature of the Authorised signatory)

Place:

Name

Designation

Signature of CA

Name and Registration no. of CA

Seal of CA

Name and seal of Agency

ANNEXURE-IV

SELF-DECLARATION FOR NOT BEING BARRED AND/OR BLACKLISTED
[To be forwarded on the letterhead of the Agency]

Ref. No:

Date:

To:

Managing Director,
NAFED
NAFED House, Siddhartha Enclave,
Ring Road, Ashram Chowk,
New Delhi-110014

Dear Sir/Madam,

I/We hereby certify that my /our firm/ Company/Society/Trust/Organization has not been debarred/blacklisted by any Central Government/ State Government/Govt. Departments and/or agencies such as UN/bilateral/multi-lateral funding/partner agencies and corporate including CPSEs, at any time for services of any description, during the financial years 2021-22,2022-23, 2023-24 and 2024-25.

Yours faithfully,

(Signature of the Authorised signatory)

Place:

Name

Designation

Name and seal of Agency

ANNEXURE-V**DETAILS OF FISHRIES ACTIVITIES PROMOTED/EXECUTED BY THE AGENCY**

Sl.	Name of Activities	State	Farmers benefitted	Name of the Project	Name of the funding Agency	Duration of the project	Total Cost (in Rs. Lakh)
1.	Fisheries Production& Management						
2.	Supply Chain						
3.	Processing & value Addition						
4.	Value chain etc						
5.	Other specify						

The required details must be submitted in the above format only. Additional columns may be added, if required. The documentary evidence of any of the above-mentioned activities must be submitted by the agency. In case of non-submission of documentary evidences, the application is liable to be rejected.

ANNEXURE-VI

LIST OF PROFESSIONALS/ EXPERTS IN FISHERIES WITH AGENCY

S.No.	Name of the Expert	*Area of Specialization	Years of Experience	Date of Appointment with the Agency

*Area of specialization for ex. Fish production and management/ Fish genetics & Biotechnology/ Fish Health Management/ Fish Nutrition and Physiology/ Fish Hatcheries/Fish aquaculture/ Fisheries value chain or any other branches related to Fisheries.

OR

CBBO to provide an undertaking at the time of application that at the time of signing the MOA, CBBO shall have professionals / experts in Fisheries, as required in clause 8(5) of this EOI, in one or more of the following areas-

Fish production and management/ Fish genetics & Biotechnology/ Fish Health Management/ Fish Nutrition and Physiology/ Fish Hatcheries/Fish aquaculture/Fisheries value chain or any other branches related to Fisheries.

Date:

(Signature of the Authorised signatory)

Place:

Name

Designation

Name and seal of Agency

ANNEXURE-VII

INDICATIVE PARAMETERS FOR GAP ANALYSIS

The CBBO shall study the following indicative parameters for developing effective strategies/ comprehensive approach for supporting fisheries cooperatives in their formalization, strengthening, and growth into successful FFPOs. The Indicative parameters for gap analysis are given below:

(A) For formalization and Strengthening:

1. Institutional Framework:

- a. Legal structure of the cooperative (e.g., Primary Fisheries Cooperatives/ District Level Federation/ State Level Federations, Regional Level Federations/ National Level Federation)
- b. Governance practices and leadership capabilities
- c. Compliance with cooperative laws, byelaws, and regulations
- d. Internal control mechanism and financial management system

2. Operational Efficiency:

- a. Existing infrastructure and resources (production/processing facilities, marketing and cold chain facilities etc.)
- b. Production techniques and equipment's
- c. Post-harvest handling and processing practices
- d. Marketing channels and access to markets
- e. Existing business activities and financial performance

3. Members' Engagement and Participation:

- a. Number of active members and their commitment
- b. Member participation in decision-making processes
- c. Training and capacity building needs of members

4. Monitoring and Evaluation:

- a. Monitoring and evaluation frameworks to track progress, measure impacts, and identify areas for improvement.
- b. Indicators established to assess the effectiveness of interventions and decision-making processes.

(B) Growth into FFPOs:

1. Business Potential:

- a. Market demand for the fish and fisheries products to be handled by FFPOs
- b. Potential for value addition through processing and branding
- c. Identification of profitable value chains within the fisheries sector

2. Financial Sustainability:

- a. Financial resources available and need for additional resources
- b. Access to institutional credit for additional resources
- c. Capacity for developing suitable business plan
- d. Cost-effectiveness of proposed operations and potential for cost reduction

3. Capacity Building Needs:

- a. Training requirements for management of selected fisheries cooperatives in areas like business management, quality control, accounting, record keeping etc.
- b. Leadership development needs for cooperative leaders
- c. Need for training on new technologies for efficient fishing/ aquaculture practices and post-harvest handling and processing

(C) Other Considerations:

1. Social Impact:

- a. Potential impact of FFPOs on improving livelihoods of cooperative members
- b. Promotion of gender equity and inclusion within the cooperative with particular reference to women participation

2. Environmental Sustainability:

- a. Adoption of sustainable fishing/ aquaculture practices and environment friendly resource management strategies
- b. Compliance with environmental regulations

ANNEXURE-VIII

LIST OF FPOs FORMED/PROMOTED BY AGENCY

S. No.	Name of FPO	State	District	Block	Date of Registration	Name of the Scheme	Turnover (Rs. in Lakhs)

Date:

(Signature of the Authorised signatory)

Place:

Name

Designation

Name and seal of Agency

ANNEXURE-IX

POWER OF ATTORNEY FOR AUTHORISED SIGNATORY

(To be executed on non-judicial stamp paper of the appropriate value in accordance with relevant stamp Act. The stamp paper to be in the name of the entity who is issuing the power of Attorney)

Dated:

Know all men by these presents, We, (Name of Company and address of the registered office) do hereby constitute, nominate, appoint, and authorize Mr. / Ms. son/daughter/ wife and presently residing at, who is presently employed with/ retained by us and holding the position of as our true and lawful attorney (hereinafter referred to as the “Authorized Representative”) to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our application for empanelment as Cluster Based Business Organizations for Strengthening of Fisheries Cooperatives to function as FFPOs under the Pradhan Mantri Matsya Kisan Samridhi Sah- Yojna (PM-MKSSY) including but not limited to signing and submission of all documents and writings, and providing information/ responses to NAFED representing us in all matters before NAFED, signing and execution of all agreement and undertakings consequent to acceptance of our application for empanelment and generally dealing with NAFED in all matters in connection with or relating to or arising out of our application for the said Project. and, we do hereby agree to ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Authorized Representative pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Authorized Representative in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, THE ABOVE-NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF, 2025 For

(Signature, name, designation and address)

Witnesses:

1.

2.

Notarized

Accepted

.....

(Signature, name, designation and address of the Attorney)

Annexure X: INTEGRITY PACT

National Agricultural Cooperative Marketing Federation of India Ltd. (NAFED), an apex level Co-operative Marketing Federation, registered under the provisions of Multi State Cooperative Societies Act, 2002 (as amended up to date), having its Head Office at Nafed House, Siddhartha Enclave, Ashram Chowk, New Delhi-110014 through (hereinafter referred to as the “The Principal”, as the context may require or admit, which expression shall, unless excluded by or repugnant to the subject or context or meaning thereof, be deemed to mean and include its representatives, nominees, affiliates, successors and permitted assigns) of the ONE PART And

And

.....a society/FPO/company incorporated under the or Partnership Firm duly registered vides Deed of Partnership dated..... or Proprietorship Firm, thorough its Director/Partner/Proprietor Mr./Mrs. and having its registered office at _____ (hereinafter referred to as "Vendor/Bidder/Contractor") which expression shall, unless repugnant or contrary to the context or meaning thereof, be deemed to mean and include its successors, authorized signatories and permitted assigns) of the OTHER PART.....,

PREAMBLE

- A. The Principal intends to award, under laid down organizational procedures, contract/s for The Principal values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relations with its Bidder(s) and/or Contractor (s).
- B. In order to achieve these goals, the Principal will appoint Independent External Monitors (IEMs) to monitor the tender process and the execution of the contract with the bidders/contractors/vendors for compliance with the principles mentioned in this Integrity Pact.

Article: 1- Commitments of the Principal

- 1. The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:-
 - a. No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand; take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
 - b. The Principal will, during the tender process treat all Bidder (s) with equity and reason. The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential/additional information through which the Bidder(s) could obtain an unfair advantage in relation to the tender process or the contract execution.

- c. The Principal will exclude from the process all known prejudiced persons.
2. If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

Article: 2 – Commitments of the Bidders(s)/Contractor(s)

1. The Bidder(s)/Contractor(s)/Vendor(s) commit themselves to take all measures necessary to prevent corruption. The Bidder(s)/Contractor(s) /Vendor(s) commit themselves to observe the following principles while participating in the tender process and during the contract execution.
 - a. The Bidder(s)/Contractor(s)/Vendor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
 - b. The Bidder(s)/Contractor(s)/Vendor(s) will not enter with other Bidders into any undisclosed agreements or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
 - c. The Bidder(s)/Contractor(s)/Vendor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/Contractor(s) will not use improperly, for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
 - d. The Bidder(s)/Contractor(s)/Vendor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly the Bidder(s)/Contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any. **Further details of Indian Agents of Foreign Suppliers shall be disclosed by the Bidder(s)/Contractor(s)/Vendors. Further, all the payments made to the Indian agent/representative have to be in Indian Rupees only.**
 - e. The Bidder(s)/Contractor(s)/Vendor(s) while presenting their bid, will disclose any and all payments made, are committed to or intend to make to agents, brokers or any other intermediaries in connection with the award of the contract.
 - f. Bidder(s)/Contractor(s)/ Vendor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.
2. The Bidder(s)/Contractor(s)/Vendor(s) will not instigate their persons to commit offences outlined above or be an accessory to such offences.

Article: 3 – Disqualification from tender process and exclusion from future contracts

If the Bidder(s)/Contractor(s)/Vendor(s), before award or during execution has committed a transgression through a violation of Article 2, above or in any other form such as to put their reliability or credibility in question, the **Principal is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or take action as per the laid down procedure.**

Article: 4- Compensation for Damages

1. If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Article 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/Bid Security.
2. If the Principal has terminated the contract according to Article 3, or if the Principal is entitled to terminate the contract according to Article 3, the Principal shall be entitled to demand and recover from the Contractor/vendor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

Article: 5 – Previous transgression

1. The Bidder declares that no previous transgressions occurred in the last three years with any other firm/Company/organization in any country conforming to the anti-corruption approach or with any Public Sector Enterprise in India that could justify its exclusion from the tender process.
2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process or action can be taken as per the procedure mentioned in “Guidelines on Banking of business dealings”.

Article: 6-Equal treatment of all Bidders / Contractors /Subcontractors

1. In case of Sub-contracting, the Principal Contractor shall take the responsibility of the adoption of Integrity Pact by the Subcontractor.
2. The principal will enter into agreements with identical conditions as this one with all Bidders and Contractors.
3. The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

Article: 7 - Criminal charges against violating Bidder(s) / Contractor(s) / Subcontractor(s) If the Principal obtains knowledge of conduct of a Bidder, Contractor or subcontractor, or if an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

Article: 8 - Independent External Monitor

1. The Principal appoints competent and credible Independent External Monitor for this Pact after approval by Central Vigilance Commission. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this Integrity Pact.
2. The Monitor is not subject to instructions by the representatives of the parties and performs his/her functions neutrally and independently. The Monitor would have access to all Contract documents, whenever required. It will be obligatory to him /her to treat the information and documents of the Bidders / Contractors as confidential. He /she will report to the Managing Director, Nafed.
3. The Bidder(s)/ Contractor(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the Principal including that provided by the Contractor will also grant the Monitor, upon his/her request and demonstration of a valid interest, unrestricted and unconditional access to their project documentation. The same is also applicable to Sub- contractors.
4. The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/ Sub-contractor(s) with confidentiality. The Monitor has also signed declarations on 'Non- Disclosure of confidential Information' and of 'Absence of Conflict of interest '. In case of any conflict of interest arising out at a later date, IEM shall inform the Managing Director, Nafed and recues himself/herself from that case.
5. The Principal will provide to the Monitor sufficient information about all the meetings among the parties related to the Project provided such meetings could have any impact on the contractual relations between the Principal and the Contractor. The parties offer to the Monitor the option to participate in such meetings.
6. As soon as the Monitor notices, or believes to notice, violation of this agreement, he/she will so inform the management to discontinue or take corrective action, or to take relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action.
7. The Monitor will submit a written report to the Managing Director, Nafed within 8 to 10 weeks from the date of reference or intimations to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situations.
8. If the Monitor has reported to the Managing Director, Nafed, a substantiated suspicion of an offence under relevant IPC/PC Act, and the Managing Director, Nafed has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioners.
9. The word "Monitor" would include both singular and plural.

Article: 9 – Pact Duration

1. This pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract, and for all other Bidders 6 months after the contract has been awarded. Any violation of the same would entail disqualification of the bidders and exclusion from future business dealings.

2. If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by the Managing Director, Nafed.

Article: 10 – Other provisions

1. This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e. New Delhi.
2. Changes and supplements as well as termination notices need to be made in writing.
3. If the contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
4. Should one or several provisions of this Integrity Pact turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
5. Issues like Warranty/Guarantee etc. shall be outside the purview of IEMs.
6. In the event of any contradiction between the Integrity Pact and its Annexure, the Clause in the Integrity Pact will prevail.

(For & on behalf of the Principal)
of

(For & on behalf
Bidder/Contractor)

(Office Seal)

(Office Seal)

Place: _____

Date _____

Witness 1:

(Name & Address) _____

Witness 2:

(Name & Address) _____

