

## Curriculum Vitae

### **MOHD TANZEEM AZAD**

Email ID: [tanzeemazad1@gmail.com](mailto:tanzeemazad1@gmail.com)

Mobile: 09971339640



#### **Career objective**

*I have an experienced IT Support Engineer, with extensive experience delivering first class on site and remote support services. I was working in the IT industry for over 5 years, and working in busy environments Service Desk & Desktop Support perspective. Excellent technical skills and exceptional interpersonal skills.*

#### **Academic Qualifications:**

- ☐ B.A Passed from Magadh University
- ☐ 12<sup>th</sup> Passed from Bihar Board
- ☐ 10<sup>th</sup> Passed from Bihar Board

#### **Professional Certifications:**

- › I have done three years regular IT (Diploma) which has been named as GNIM (Global Networking and Infrastructure Management) from NIIT (New Delhi)

#### **Professional Experience:**

*Having exposure a cross IT sector of 5 years.*

- Dot line Informatics Pvt. Ltd.
- ICCS Pvt. Ltd.
- DigiTech Pvt. Ltd.

#### **Job Responsibilities:**

- Supporting and maintaining 300 users System
- Installation & configuration SAP
- Share PRI status & report on daily basis. Send to bulk SMS on daily basis.
- Cisco hard phone Installation & configuration
- Manage active directory users on domain server
- Co-ordinate with vendor team
- Extending my support to the other sites of the organization during any kind of network related issues. Creating and maintaining the inventory of the system on the site.
- Taking mail backup on daily basis.
- Make LAN patch code
- All types of Microsoft Windows installation and troubleshooting .
- MSOffice and All users applications installation, configuration and troubleshooting MS-outlook mail installation and troubleshooting.
- Installation and configuration of IBM, Dell, Lenovo machines. Troubleshooting, configuration & installation of network printers, Local Printers and Scanners. Antivirus client installation and updating
- Remote support through NetMeeting, Team viewer, Remotedesk top sharing. Installation & configuration the Inter dialog Dialer client pc
- Installation & configuration the SPEED Dialer client pc
- Installation & configuration the Aspect Dialer client pc Maintain system hardware issue
- System hardware related issue

### **Interests & Hobbies**

▣ *Playing cricket, watching movies, browsing internet*

### **Other details**

*Languages Known: English, Hindi, Urdu*  
*Name of Father: AZIM KHAN*  
*DOB:- 06/03/1991*  
*Gender Male*  
*Marital Status:- Single*  
*Nationality:- Indian*  
*Religion:- Muslim*

### **Declaration**

*I hereby declare that the information given above is true to the best of my Knowledge and ability.*

**Date:**

**Place:**

**MOHD TANZEEMAZAD**