



HO/AD/8/331/2018-19

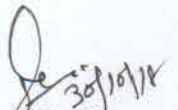
Dated :30.10.2018

**OFFICE MEMORANDUM**

The Competent Authority has decided to establish a Control Room under the procurement Division in HO by the name of **"PROCUREMENT CONTROL ROOM"**. The objective of the said Control Room shall be redressal of grievances of Farmers / Complainants during the procurement period of PSS & PSF commodities. The control room shall function under overall supervision of Shri Amit Kumar Taneja, Manager, HO in addition to his existing duties. Shri Mohammed Abid, Sr. Asstt. shall assist Shri Amit Kumar Taneja, Manager in addition to his existing duties. Contact details of the Procurement Control Room are as under:

S.No	Name of Officer to be contacted	Telephone No.	Mobile No.	E-Mail ID
1.	Shri Amit Kumar Taneja	011-26342876	9461561432	<a href="mailto:amittaneja@nafed-india.com">amittaneja@nafed-india.com</a>
2.	Shri M. Abid	011-26342876	9968248786	<a href="mailto:pulsessection@nafed-india.com">pulsessection@nafed-india.com</a>

- Contact details of the Procurement Control Room shall be prominently displayed on notice Board of the Branches, Procuring Societies, Purchase Centres and SLAs offices.
- The above Control Room shall maintain all records on daily basis in a register (to be numbered) such as Date, Name of Complainant/Farmer, Address & contact details of the complainant, type of Grievances/complaints and action taken to resolve the grievance.
- The above orders come into force with immediate effect.

  
(A.K. Rath)

Executive Director  
For Managing Director

- Shri Amit Kumar Taneja,  
Manager, HO
- Shri Mohammed Abid,  
Sr. Asstt., HO

Copy to: -

- AMD, HO
- All Divisional Heads / Sectional Heads, HO
- All State Coordinators, HO
- All Branch Managers / Sub-offices of Nafed
- OSD to Chairman
- PS to MD
- Stat/Guard/ office orders Files